

Data Element Definitions For **Payroll Contribution File**

Important:

This data element definition document does NOT describe the file structure for the payroll contribution file. Please refer to the appropriate XSD (XML Schema Definition) file for the file structure and the *Encryption Decryption External_File Naming.pdf* for the file naming convention of the payroll contribution XML file. This data element definition document is only intended to describe the data elements and relationships. Further information on how to use the documents and files included in the *Technical Toolkit* can be found in the *Guide to the Technical Toolkit*.

The Payroll Contribution Reporting File Table in this document provides the list of data fields that employers are asked to provide CalPERS in the payroll contribution reporting process. The columns are intended to be used for the purpose of helping employers identify the information that must be submitted and how the information should be formatted. Each column should be interpreted as follows:

- Data Element Number – The numerical designation that corresponds with data element in the same row.
- Data Element Name – The plain-English name of the information that will be required in this field.
- Description of Submitted Data – A longer, more detailed description of the field including explanation of submitted data and any conditions under which the field must be populated.
- R/O/C – Indicates if the information is required, optional or conditional.
 - 'R' indicates that the data is required for the field and an error will generate if the field is not populated.
 - 'C' indicates that the data for that field is required when certain conditions are met based on values in another field. Applicable conditions are located in the column of this document titled Description. Information populated when not called for by a condition will be ignored. If data is missing in a Conditional field that required the data based on a condition, an error will be returned.
 - 'O' indicates that the data is optional for that field. Information populated when not called for will be ignored. If data is missing in an Optional field, no error will be returned. The column titled Description indicates what format the optional data must be provided in. If optional data is provided that does not meet the specified format an error will result.
- my|Calpers Field Values – A list of the data that should be provided, if applicable, or the format that the field should be populated under.
- Max Length – The maximum number of characters that the field will accept.
- Legacy (ACES) Field Values – Codes that were used in ACES.

Appendix B of this document contains an analysis of the fields in a contribution file and their equivalent, if applicable, in the legacy ACES system. Also included is a column labeled "Change?" which states if a change in the column occurred. Appendix C provides a guide to payroll dependencies to aid in selecting the correct "Record Type" and "Transaction Type".

Please refer to the my|CalPERS for Employers area on CalPERS On-Line for the latest file format and select *Technical Resources for File Reporters*.

Also included on this website is the XML Schema Definition (XSD) that provides a sample XML data structure. Employer produced XML files must conform to the XSD in order to be considered valid. Employers will be able to use the schema to help develop or

alter their systems to comply with the standards in order to submit data files to CalPERS. XML tools are available on a variety of platforms to help IT developers create XML files that adhere to the CalPERS schema. The XML file is different from flat files that many employers used to send CalPERS in that the information is organized in a hierarchical structure much like a standard outline. The XML Schema Definition documents this report structure in detail. This document provides an indication of how the report fields are related to each other in the column titled Data Hierarchy. The following is an outline of the XML file structure:

Payroll File Header – For example, type of file, Employer ID, begin and end dates for the report

A. Program Identifier – For example, California Public Employees' Retirement System (PERS), Judges' Retirement System (JRS)

1. Program Information – For example, Record Type, Record Type Counts

2. Report Information – For example, Payroll Earned Period Report, SIP Earned Period report

3. Participant Information – For example, CalPERS ID, Name, Division

a. Contribution Record – For example, Record Period Begin Date, payroll record memo

i. Record Detail– For example, Appointment ID, Reportable earnings, transaction type, pay rate

The outline above can be repeated so there can be multiple programs, reports and participants in a single file.

In addition to the XSD, a sample XML file is provided in the *Technical Toolkit*. The sample output file can be used as a model for your agency as you produce test files.

XML technologies define an extensible messaging framework that provides a message construct that can be exchanged over a variety of underlying protocols. This framework is designed to be independent of any particular programming language, platform and other technical criteria.

Payroll Contribution Reporting File Table

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
1	Service Center's CalPERS ID	<p>Description: A service center is a third-party vendor who creates a payroll file for an employer.</p> <p>The Service Center's CalPERS ID is a unique identifier created by the new system once the service center becomes an approved business partner.</p> <p>Explanation: This unique identifier will be used to identify third-party vendors.</p> <p><u>For the Judge's Court:</u> Administrative Office of the Courts (AOC) - if you report for the Judge's Court, use your Service Center's CalPERS ID</p> <p>Required: Required if payroll file</p>	C	#####	10	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES				
		<p>is submitted by service center.</p> <p>Optional if payroll file is created by service center and submitted by employer.</p> <p>Note: No notable information</p>								
2	Employer's CalPERS ID	<p>Description: The Employer's CalPERS ID is a unique 10-digit identifier created by the new system. This unique identifier replaces the Employer/Unit Code.</p> <p>Explanation: This unique identifier identifies the reporting employer. <u>For schools, review the following:</u></p> <ul style="list-style-type: none">County Office of Education - if you report for other school districts,	R	#####	10	<table><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>CalPERS Employer Code/Unit Code</td><td>#### - ### code as assigned</td></tr></table>	LONG NAME	CODE VALUE	CalPERS Employer Code/Unit Code	#### - ### code as assigned
LONG NAME	CODE VALUE									
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#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		<p>use your Employer's CalPERS ID</p> <ul style="list-style-type: none"> Districts who report independently from the County Office of Education - use your Employer's CalPERS ID <p><u>For Judge's Court, review the following:</u></p> <ul style="list-style-type: none"> AOC - if you report for the Judge's Court, report the Judge's Court's CalPERS ID SCO - if SCO is reporting, they would report the State's CalPERS ID <p>Required: Required to identify reporting employer</p> <p>Note: No notable information</p>				

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES	
3	Report Period Begin Date	Description: Payroll period start date for earned period reports Explanation: See description Required: Required to identify start date for earned period reports Note: Adjustment reports should reflect current date	R	yyyy-mm-dd	10	LONG NAME	VALUE
						Service Period Month	MM
						Service Period Year	YY
						Service Period Type Code	
						LONG NAME	CODE VALUE
						Monthly	0
						Semi-Monthly	1
							2
						Bi-Weekly	3
							4
							5
						Quadri-Weekly	6
							7

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES																							
4	Report Period End Date	Description: Payroll period end date for earned period reports Explanation: See description Required: Required to identify end date for earned period reports Note: Adjustment reports should reflect current date	R	yyyy-mm-dd	10	<table><tr><th>LONG NAME</th><th>VALUE</th></tr><tr><td>Service Period Month</td><td>MM</td></tr><tr><td>Service Period Year</td><td>YY</td></tr><tr><td colspan="2">Service Period Type Code</td></tr><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>Monthly</td><td>0</td></tr><tr><td rowspan="2">Semi-Monthly</td><td>1</td></tr><tr><td>2</td></tr><tr><td rowspan="3">Bi-Weekly</td><td>3</td></tr><tr><td>4</td></tr><tr><td>5</td></tr><tr><td rowspan="2">Quadri-Weekly</td><td>6</td></tr><tr><td>7</td></tr></table>	LONG NAME	VALUE	Service Period Month	MM	Service Period Year	YY	Service Period Type Code		LONG NAME	CODE VALUE	Monthly	0	Semi-Monthly	1	2	Bi-Weekly	3	4	5	Quadri-Weekly	6	7	
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#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES		MAX LENGTH	Legacy (ACES) FIELD VALUES	
5	Payroll Schedule Type	Description: The payroll schedule type of the report. Explanation: See description Required: No required data Note: No notable information	O			3	No Current Equivalent	
				LONG NAME (Category Name)				CODE VALUE
				Monthly				MON
				Semi-Monthly				SEM
				Bi-Weekly				BIW
				Quadri-Weekly				QUW
				GAP				GAP
				Pre-Defined				PDE
For definitions of Payroll Schedule Types, see Appendix D								

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES		MAX LENGTH	Legacy (ACES) FIELD VALUES																	
6	Program Type	<p>Description: The program type determines whether information is being reported for retirement or Supplemental Income Plan</p> <p>Explanation: See description</p> <p>Required: Required to identify which program the information is being reported for</p> <p>Note: No notable information</p>	R	<table><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>California Public Employees' Retirement System (PERS)</td><td>CPE</td></tr><tr><td>Judges' Retirement System (JRS)</td><td>JR1</td></tr><tr><td>Legislators' Retirement System (LRS)</td><td>LRS</td></tr><tr><td>Judges' Retirement System II (JRS II)</td><td>JR2</td></tr><tr><td>SIP – Supplemental Contribution Program</td><td>SP1</td></tr><tr><td>SIP – 457 Plan</td><td>SP2</td></tr><tr><td>SIP – Peace Officers and Fire Fighters</td><td>SP3</td></tr><tr><td>SIP – 401(k) Plan</td><td>SP4</td></tr></table>	LONG NAME	CODE VALUE	California Public Employees' Retirement System (PERS)	CPE	Judges' Retirement System (JRS)	JR1	Legislators' Retirement System (LRS)	LRS	Judges' Retirement System II (JRS II)	JR2	SIP – Supplemental Contribution Program	SP1	SIP – 457 Plan	SP2	SIP – Peace Officers and Fire Fighters	SP3	SIP – 401(k) Plan	SP4	3	No Current Equivalent
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7	Record Type	<p>Description: Identifies the type of record within the XML file</p> <p>Explanation: See description</p> <p>Required: Required to identify specific record type</p> <p>Note: No notable information</p>	R	<table><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>Payroll Record</td><td>PAY</td></tr><tr><td>Service Credit Purchase Deduction Record</td><td>SCP</td></tr><tr><td>Deduction for Overpayment Receivable</td><td>OPR</td></tr><tr><td>Supplemental Income Plan Deduction Record</td><td>SIP</td></tr></table>	LONG NAME	CODE VALUE	Payroll Record	PAY	Service Credit Purchase Deduction Record	SCP	Deduction for Overpayment Receivable	OPR	Supplemental Income Plan Deduction Record	SIP	3	<table><tr><th rowspan="2">LONG NAME</th><th colspan="2">CODE VALUE</th></tr><tr><th>After Tax</th><th>Pre Tax</th></tr><tr><td>Current Period Contribution</td><td>01</td><td>11</td></tr><tr><td>Prior Period Contribution Adjustment</td><td>02</td><td>12</td></tr><tr><td>Prior Period Earnings Adjustment</td><td>03</td><td>13</td></tr><tr><td>Contribution Receivables</td><td>04</td><td>14</td></tr><tr><td>Semi-Monthly</td><td>05</td><td>15</td></tr><tr><td>Prior Period Survivor Contribution Adjustment</td><td>07</td><td>N/A</td></tr></table>	LONG NAME	CODE VALUE		After Tax	Pre Tax	Current Period Contribution	01	11	Prior Period Contribution Adjustment	02	12	Prior Period Earnings Adjustment	03	13	Contribution Receivables	04	14	Semi-Monthly	05	15	Prior Period Survivor Contribution Adjustment	07	N/A
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#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
8	Record Type Count	Description: Total number of records per record type within a payroll report Explanation: See description Required: Required to identify record type count Note: No notable information	R	#####	10	Total Record Count (Contained in the Trailer Record)
9	Record Type Total	Description: Sum of pre-tax and after-tax contributions and deductions per record type Explanation: See description Required: Required to identify record type total Note: Total does not include earnings	R	#####.##	14	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
10	SIP Plan ID	<p>Description: SIP Plan ID is a unique identifier assigned by the new system for the Supplemental Income Plan. CalPERS will supply this identifier to the employer at the time of the Supplemental Income Plan contract finalization.</p> <p>Explanation: Data element used in conjunction with SIP count and SIP total to verify the number of records and dollar amounts presented in a summary format. If there are multiple SIP Plan IDs submitted within a single file, each Plan ID must be reported along with its associated record counts and contribution totals.</p> <p>Required: Required when report</p>	C	#####	6	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		contains SIP contributions Note: SIP Plan ID is unique to employer and plan type				
11	SIP Count	Description: Total number of records per Supplemental Income Plan Explanation: See description Required: Required when report contains SIP contributions Note: No notable information	C	#####	10	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
12	SIP Total	<p>Description: Sum of contributions per plan type</p> <p>Explanation: See description</p> <p>Required: Required when report contains SIP contributions</p> <p>Note: Sum does not include earnings</p>	C	#####.##	14	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
13	Test Report	<p>Description: Test report identifier</p> <p>Explanation: Used to indicate whether the report sent is a test or an actual report</p> <p>Required: Required to identify test report</p> <p>Note: <u>true if:</u> The report was sent as a test file</p> <p><u>false if:</u> It is the actual payroll report</p>	R	true / false <u>(Must be in the xml as all lower case)</u>	5	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES																								
14	Report Type	<p>Description: Type of report being submitted</p> <p>Explanation: See description</p> <p>Required: Required to identify report type</p> <p>Note: If a combination of earned period contributions and adjustment records are being reported, select <i>Payroll – Earned Period Report</i>.</p>	R	<table><thead><tr><th>LONG NAME</th><th>CODE VALUE</th></tr></thead><tbody><tr><td>Payroll - Earned Period Report</td><td>REG</td></tr><tr><td>Payroll – Adjustment Report</td><td>ADJ</td></tr><tr><td>Payroll – Gap Report</td><td>GAP</td></tr><tr><td>Supplemental Income Plan- Earned Period Report</td><td>SIP</td></tr><tr><td>Supplemental Income Plan – Adjustment Report</td><td>SAJ</td></tr></tbody></table> <p>For definitions of Report Types, see Appendix A, Section 1</p>	LONG NAME	CODE VALUE	Payroll - Earned Period Report	REG	Payroll – Adjustment Report	ADJ	Payroll – Gap Report	GAP	Supplemental Income Plan- Earned Period Report	SIP	Supplemental Income Plan – Adjustment Report	SAJ	3	<table><thead><tr><th>LONG NAME</th><th>CODE VALUE</th></tr></thead><tbody><tr><td>Normal payroll report</td><td>Normal*</td></tr><tr><td>Special payroll indicator</td><td>Special*</td></tr><tr><td>No equivalent</td><td>N/A</td></tr><tr><td>No equivalent</td><td>N/A</td></tr><tr><td>No equivalent</td><td>N/A</td></tr></tbody></table> <p>* - As indicated by File Type</p>	LONG NAME	CODE VALUE	Normal payroll report	Normal*	Special payroll indicator	Special*	No equivalent	N/A	No equivalent	N/A	No equivalent	N/A
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Special payroll indicator	Special*																													
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15	Participant's CalPERS ID	<p>Description: The Participant's CalPERS ID is a unique 10-digit identifier created by the new system during enrollment and it will replace a member's Social Security Number.</p> <p>Explanation:</p>	R	#####	10	Social Security Number																								

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		<p>See description</p> <p>Required: Required to identify the member for whom the record is being reported for. If the Participant's CalPERS ID is unavailable this field should be populated with a zero.</p> <p>Note: Prior to the initial Launch of my CalPERS, CalPERS will send employers a file with a Participant's CalPERS ID for each existing member.</p>				

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
16	First Name	Description: Member's first name Explanation: See description Required: This data is required Note: The following characters are permitted: Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted	R	xxxxxxxxxxxxxxxxxxxx	20	No Difference
17	Middle Name	Description: Member's middle name Explanation: See description Required: No required data Note: The following characters are	O	xxxxxxxxxxxxxxxxxxxx	20	No Difference

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		permitted: Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted				
18	Last Name	Description: Member's last name Explanation: See description Required: This data is required Note: The following characters are permitted: <ul style="list-style-type: none"> Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted Minimum of one alpha character Cannot start with a blank space 	R	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	30	No Difference

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES																							
19	Record Period Begin Date	Description: Earned period start date for record being reported Explanation: See description Required: Required to identify earned period start date Note: No notable information	R	yyyy-mm-dd	10	<table><tr><th>LONG NAME</th><th>VALUE</th></tr><tr><td>Service Period Month</td><td>MM</td></tr><tr><td>Service Period Year</td><td>YY</td></tr><tr><td colspan="2">Service Period Type Code</td></tr><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>Monthly</td><td>0</td></tr><tr><td rowspan="2">Semi-Monthly</td><td>1</td></tr><tr><td>2</td></tr><tr><td rowspan="3">Bi-Weekly</td><td>3</td></tr><tr><td>4</td></tr><tr><td>5</td></tr><tr><td rowspan="2">Quadri-Weekly</td><td>6</td></tr><tr><td>7</td></tr></table>	LONG NAME	VALUE	Service Period Month	MM	Service Period Year	YY	Service Period Type Code		LONG NAME	CODE VALUE	Monthly	0	Semi-Monthly	1	2	Bi-Weekly	3	4	5	Quadri-Weekly	6	7	
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20	Record Period End Date	Description: Earned period end date for record being reported Explanation: See description Required: Required to identify earned period end date Note: No notable information	R	yyyy-mm-dd	10	<table><tr><th>LONG NAME</th><th>VALUE</th></tr><tr><td>Service Period Month</td><td>MM</td></tr><tr><td>Service Period Year</td><td>YY</td></tr><tr><td colspan="2">Service Period Type Code</td></tr><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>Monthly</td><td>0</td></tr><tr><td rowspan="2">Semi-Monthly</td><td>1</td></tr><tr><td>2</td></tr><tr><td rowspan="3">Bi-Weekly</td><td>3</td></tr><tr><td>4</td></tr><tr><td>5</td></tr><tr><td rowspan="2">Quadri-Weekly</td><td>6</td></tr><tr><td>7</td></tr></table>	LONG NAME	VALUE	Service Period Month	MM	Service Period Year	YY	Service Period Type Code		LONG NAME	CODE VALUE	Monthly	0	Semi-Monthly	1	2	Bi-Weekly	3	4	5	Quadri-Weekly	6	7	
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21	Payroll Record Memo	<p>Description: A memo line provided by employer as a reference field</p> <p>Explanation: A Payroll Record Memo may be used to identify employees within a department.</p> <p>Required: No required data</p> <p>Note: If memo line is received through File Transfer Protocol (FTP), CalPERS will forward this back to the employer via FTP response. If a value is provided in this field, it must be exactly 36 characters (no fewer or more).</p>	O	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	36	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES				
22	Division's CalPERS ID	<p>Description: The division's CalPERS ID is the CalPERS ID of the division where the participant works. It is conditionally required for record type of payroll if the appointment identifier is not reported and the participant has more than one appointment for an employer across divisions.</p> <p>Explanation: See Description.</p> <p>Required: Required if the participant has multiple appointments across divisions with an employer AND the employer chooses not to report Appointment ID.</p> <p>Note: N/A</p>	C	#####	10	<table><tr><th>LONG NAME</th><th>CODE VALUE</th></tr><tr><td>CalPERS Employer Code/Unit Code</td><td>#### - ### code as assigned</td></tr></table>	LONG NAME	CODE VALUE	CalPERS Employer Code/Unit Code	#### - ### code as assigned
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23	Appointment ID	<p>Description: The Appointment ID uniquely identifies the job into which the employee has been hired.</p> <p>Explanation: CalPERS will generate and store Appointment IDs for employees at the time of enrollment.</p> <p>Required: Required if multiple appointments exist with the reporting employer</p> <p>Note: Prior to system implementation, CalPERS will provide employers with a list of Appointment IDs for their employees. After system implementation, employers can run a report online to generate a list of Appointment IDs.</p>	C	#####	10	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
24	SIP Plan ID (In the schema, this element name is "PlanID")	<p>Description: The SIP "Plan ID" is a unique identifier created by the new system. CalPERS will supply this identifier to the employer at the time of the Supplemental Income Plan contract finalization.</p> <p>Explanation: This unique identifier is reported for each contribution record submitted</p> <p>Required: Required when Record Type is Supplemental Income Plan Deduction</p> <p>Note: Unique to employer and plan type</p>	C	#####	6	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES																		
25	Pay Rate Type	<p>Description: Identifies hourly, daily or monthly pay rate</p> <p>Explanation: See description</p> <p>Required: When Program Type is “CPE” and Record Type is “PAY”</p> <p>Note: No notable information</p>	C	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td>Hourly</td><td>HRY</td></tr><tr><td>Daily</td><td>DLY</td></tr><tr><td>Monthly</td><td>MTY</td></tr></table>	LONG NAME	CODE VALUES	Hourly	HRY	Daily	DLY	Monthly	MTY	3	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td>Hourly</td><td>04</td></tr><tr><td>Daily</td><td>08</td></tr><tr><td>Monthly</td><td>01</td></tr><tr><td>Special Compensation</td><td>09</td></tr></table>	LONG NAME	CODE VALUES	Hourly	04	Daily	08	Monthly	01	Special Compensation	09
LONG NAME	CODE VALUES																							
Hourly	HRY																							
Daily	DLY																							
Monthly	MTY																							
LONG NAME	CODE VALUES																							
Hourly	04																							
Daily	08																							
Monthly	01																							
Special Compensation	09																							
26	Pay Rate	<p>Description: Dollar amount for given pay rate type</p> <p>Explanation: See description</p> <p>Required: When Program Type is “CPE” and Record Type is “PAY”</p> <p>Note: No notable information</p>	C	#####.##	8																			

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES		
27	Type of Transaction	Description: Describes transaction being reported (e.g. Earned Period, Prior Period Adjustment, Retroactive Salary Adjustment) Explanation: See description Required: When Record Type is "Pay" Note: No notable information	C	See Appendix A, Section 2 for a list of transaction types, the valid code that can be given, and a description of what the transaction type means	3	LONG NAME		CODE VALUE
						Contribution Code	After Tax	Pre Tax
							01	11
							02	12
							03	13
							04	14
							05	15
							07	N/A
28	Reportable Earnings	Description: Earnings reported for members during the reported period as defined by CalPERS (does not include special compensation) Explanation: See description	C	#####.##	8	Member Earnings		

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		<p>Required: When Program Type is "CPE" and Record Type is "PAY" and Transaction Type is NOT Retroactive Special Compensation Adjustment (RSC)</p> <p>Also required if the Record Type is SIP <i>and</i> the Program Type is Supplemental Income Plan - Peace Officers and Fire Fighters (SP3). For other SIP types, this field is optional.</p> <p>Note: This should not be reported when Transaction Type is Retroactive Special Compensation Adjustment.</p> <p>For other SIP Types, this field is <u>optional</u>.</p>				

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES												
29	Scheduled Full-Time Days Per Week	Description: Number of days per week considered full- time for a position Explanation: See description Required: When Record Type is “Pay” and Pay Rate Type is Daily Note: No notable information	C	#####.##	7	<table><tr><th colspan="2">LONG NAME</th><th>CODE VALUE</th></tr><tr><td rowspan="2">Work Schedule Code</td><td rowspan="2">Daily</td><td>045</td></tr><tr><td>050</td></tr></table> <p>Note: Legacy code values are used to calculate the hours.</p>	LONG NAME		CODE VALUE	Work Schedule Code	Daily	045	050					
LONG NAME		CODE VALUE																
Work Schedule Code	Daily	045																
		050																
30	Scheduled Full-Time Hours Per Week	Description: Number of hours per week considered full- time for a position Explanation: See description Required: When Program Type is “CPE” and Record Type is “PAY” Note: No notable information	C	#####.##	7	<table><tr><th colspan="2">LONG NAME</th><th>CODE VALUE</th></tr><tr><td rowspan="6">Work Schedule Code</td><td rowspan="2">Hourly</td><td>375</td></tr><tr><td>400</td></tr><tr><td rowspan="4">Monthly</td><td>152</td></tr><tr><td>173</td></tr><tr><td>243</td></tr><tr><td>560</td></tr></table> <p>Note: Legacy code values are used to calculate the hours.</p>	LONG NAME		CODE VALUE	Work Schedule Code	Hourly	375	400	Monthly	152	173	243	560
LONG NAME		CODE VALUE																
Work Schedule Code	Hourly	375																
		400																
	Monthly	152																
		173																
		243																
		560																

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES		MAX LENGTH	Legacy (ACES) FIELD VALUES											
31	Special Compensation Category	<p>Description: Identifies specific Special Compensation Category being reported</p> <p>Explanation: See description</p> <p>Required: When reporting special compensation for the participant and Transaction Type is NOT Retroactive Salary Adjustment (RSA)</p> <p>Note: A payroll record can contain multiple Special Compensation categories.</p>	C	<table><tr><th>LONG NAME (Category Name)</th><th>CODE VALUE</th></tr><tr><td>Incentive Pay</td><td>ICP</td></tr><tr><td>Educational Pay</td><td>EDP</td></tr><tr><td>Premium Pay</td><td>PPP</td></tr><tr><td>Special Assignment Pay</td><td>SAP</td></tr><tr><td>Statutory Items</td><td>SSI</td></tr></table>	LONG NAME (Category Name)	CODE VALUE	Incentive Pay	ICP	Educational Pay	EDP	Premium Pay	PPP	Special Assignment Pay	SAP	Statutory Items	SSI	3	No Current Equivalent
LONG NAME (Category Name)	CODE VALUE																	
Incentive Pay	ICP																	
Educational Pay	EDP																	
Premium Pay	PPP																	
Special Assignment Pay	SAP																	
Statutory Items	SSI																	

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
32	Special Compensation Type	<p>Description: Identifies specific Special Compensation Type being reported</p> <p>Explanation: See description</p> <p>Required: When reporting special compensation for the participant and Transaction Type is NOT Retroactive Salary Adjustment (RSA)</p> <p>Note: A payroll record can contain multiple Special Compensation types, but they must comply with the California Code of Regulations 571 (a) and (b).</p>	C	See Appendix A, Section 3 for code values for Compensation Types and the Special Compensation Categories they belong to.	3	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES				
33	Special Compensation Amount	<p>Description: Specified dollar amount for special compensation</p> <p>Explanation: See description</p> <p>Required: When reporting special compensation for the participant and Transaction Type is NOT Retroactive Salary Adjustment (RSA)</p> <p>Note: The payroll record can contain multiple special compensation amounts, but the Special Compensation Category should only be listed once per record. There can be multiple Special Compensation Types.</p>	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td>Special Compensation Earnings Reported</td><td>09</td></tr></table> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Special Compensation Earnings Reported	09
LONG NAME	CODE VALUES									
Special Compensation Earnings Reported	09									

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES									
34	Taxed Member Paid Contribution/ Deduction	<p>Description: After-tax contribution/deduction amount paid by member</p> <p>Explanation: See description</p> <p>Required: When Record Types are Service Credit Purchase Deduction, Deduction for Overpayment Receivable and Supplemental Income Plan, providing a deduction is made in the same report</p> <p>Required when Record Type is “Pay” and Taxed Member Paid Contributions have been deducted from members pay, and when employer does not have a 414 (h) (2) Resolution for Employer Pick-up on file</p>	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td rowspan="6">Contribution Amount Reported</td><td>01</td></tr><tr><td>02</td></tr><tr><td>03</td></tr><tr><td>04</td></tr><tr><td>05</td></tr><tr><td>06</td></tr></table> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Contribution Amount Reported	01	02	03	04	05	06
LONG NAME	CODE VALUES														
Contribution Amount Reported	01														
	02														
	03														
	04														
	05														
	06														

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES									
		Note: If Member Contribution rate is 0%, report 0.00 for this field													
35	Tax Deferred Member Paid Contribution/ Deduction	Description: Pre-tax contribution/deduction amount paid by member Explanation: See description Required: When Record Types are Service Credit Purchase Deduction and Supplemental Income Plan Deduction, providing a deduction is made in the same report When Record Type is “Pay” and Tax Deferred Member Paid Contributions have been deducted from member’s pay, and when employer	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td rowspan="6">Contribution Amount Reported</td><td>11</td></tr><tr><td>12</td></tr><tr><td>13</td></tr><tr><td>14</td></tr><tr><td>15</td></tr><tr><td>15</td></tr></table> <p>There is no distinction between member paid tax deferred contributions [IRC 414(h)(2)] and employer paid tax deferred contributions</p> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Contribution Amount Reported	11	12	13	14	15	15
LONG NAME	CODE VALUES														
Contribution Amount Reported	11														
	12														
	13														
	14														
	15														
	15														

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES									
		has a 414 (h) (2) Resolution for Employer Pick-up on file Not Required when Record Type is Deduction for Overpayment Receivable													
36	Tax Deferred Employer Paid Member Contribution	Description: Pre-tax contribution amount paid by employer Explanation: See description Required: When Record Type is Supplemental Income Plan Deduction, providing a deduction is made in the same report When Record Type is “Pay” and contributions are employer paid, and when employer has a Resolution for	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td rowspan="6">Contribution Amount Reported</td><td>11</td></tr><tr><td>12</td></tr><tr><td>13</td></tr><tr><td>14</td></tr><tr><td>15</td></tr><tr><td>15</td></tr></table> <p>There is no distinction between member paid tax deferred contributions [IRC 414(h)(2)] and employer paid tax deferred contributions.</p> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Contribution Amount Reported	11	12	13	14	15	15
LONG NAME	CODE VALUES														
Contribution Amount Reported	11														
	12														
	13														
	14														
	15														
	15														

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
		<p>Employer Paid Member Contributions on file</p> <p>Note: If Member Contribution rate is 0%, report 0.00 for this field</p>				
37	1959 Survivor Contribution (Only for PERS)	<p>Description: The 1959 survivor benefit contribution amount paid by member</p> <p>Explanation: See description</p> <p>Required: When Record Type is "Pay" and member is enrolled in CalPERS 1959 Survivor Benefit Program</p> <p>Note: No notable information</p>	C	#####.##	8	Survivor Contribution Amount

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
38	Survivor Contribution - Spouse (Only for - JRS)	<p>Description: Survivor contribution (spouse) amount paid by member</p> <p>Explanation: See description</p> <p>Required: When Record Type is "Pay" and member is enrolled in Judges Survivor Benefit Program (spouse)</p> <p>Note: No notable information</p>	C	#####.##	8	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
39	Survivor Contribution – Children (Only for - JRS)	<p>Description: Survivor contribution (children) amount paid by member</p> <p>Explanation: See description</p> <p>Required: When Record Type is “Pay” and member is enrolled in Judges Survivor Benefit Program (children)</p> <p>Note: No notable information</p>	C	#####.##	8	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES				
40	Taxed Member Paid Additional Contribution	<p>Description: After-tax additional contribution amount paid by member</p> <p>Explanation: <u>This option is no longer available to new hires.</u> Contributions can be reported to this program only if member has continuously contributed since the original date they enrolled in the program.</p> <p>Required: When the participant has additional contribution account</p> <p>Note: This field does not apply to most employers.</p>	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td>Additional Contributions Reported</td><td>08</td></tr></table> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Additional Contributions Reported	08
LONG NAME	CODE VALUES									
Additional Contributions Reported	08									

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES				
41	Tax Deferred Employer Paid Additional Contribution	<p>Description: Pre-tax additional contribution amount paid by employer</p> <p>Explanation: <u>This option is no longer available to new hires.</u> Contributions can be reported to this program only if member has continuously contributed since the original date they enrolled in the program.</p> <p>Required: When the participant has additional contribution account</p> <p>Note: This field does not apply to most employers.</p>	C	#####.##	8	<table><tr><th>LONG NAME</th><th>CODE VALUES</th></tr><tr><td>Additional Contributions Reported</td><td>09</td></tr></table> <p>Note: The dollar amount is prefixed by the code in the legacy file.</p>	LONG NAME	CODE VALUES	Additional Contributions Reported	09
LONG NAME	CODE VALUES									
Additional Contributions Reported	09									

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
42	Total Hours Worked	<p>Description: Total number of hours a CalPERS' retiree has worked during a reported period</p> <p>Explanation: See description</p> <p>Required: When Record Type is "Pay" and member is a CalPERS' retiree</p> <p>Note: No notable information</p>	C	#####.##	7	No Current Equivalent

#	my CalPERS DATA ELEMENT NAME	DESCRIPTION OF SUBMITTED DATA	R/O/C	my CalPERS FIELD VALUES	MAX LENGTH	Legacy (ACES) FIELD VALUES
43	After Tax Loan Payment	<p>Description: The taxed member paid loan payment contributions for the reported period</p> <p>Explanation: See description</p> <p>Required: Only applicable for Program Types of SIP – 457 Plan and SIP – 401(k) Plan and if the employer has a loan provision on their SIP agreement</p> <p>Note: No notable information</p>	C	#####.##	8	No Current Equivalent

Appendix A – Valid Field Values

1. Report Type Descriptions

LONG NAME	DESCRIPTION
Payroll - Earned Period Report	The report type used to report current earned period payroll.
Payroll – Adjustment Report	The report type used to report adjustments/corrections to payroll.
Payroll – Gap Report	The report type used to report payroll when there is a gap in the reporting schedule due to a payroll frequency change.
Supplemental Income Plan – Earned Period Report	The report type used to report Supplemental Income Plan deductions.
Supplemental Income Plan – Adjustment Report	The report type used to report adjustments/corrections to Supplemental Income Plan deduction.

2. Transaction Types, Descriptions, and Code Values

LONG NAME	DESCRIPTION	CODE VALUE
Earned Period Reporting	Current earned period contribution/deduction payroll record	EPR
Prior Period Adjustment	Adjustment to prior period payroll record	PPA
Earned Period No Contribution and No Service	Earned period payroll record for a Retiree and Local Alternate Retirement Plan member	EPN
Prior Period No Contribution and No Service	Prior period payroll record for a Retiree and Local Alternate Retirement Plan member	PPN
Retroactive Salary Adjustment	A Retroactive Salary Adjustment is to capture a salary increase covering single or multiple periods. This adjustment record will be split as defined by CalPERS.	RSA
Retroactive Special Compensation Adjustment	A Retroactive Special Compensation Adjustment record is to report or correct Special Compensation for single or multiple prior periods.	RSC

3. Special Compensation Type Code Values (Sorted by Special Compensation Category, Ascending)

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Educational Pay	Applicator's Differential	AAD
Educational Pay	Certified Public Accountant Incentive	CPA
Educational Pay	Educational Incentive	EEI
Educational Pay	Emergency Medical Technician Pay	EMT
Educational Pay	Engineering Registration Premium	ERP
Educational Pay	Government Agency Required Licenses	GAR
Educational Pay	International Conference of Building Officials Certificate	ICB
Educational Pay	Mechanical Premium	MPP
Educational Pay	National Institute of Automotive Service Excellence Certificate	NAS
Educational Pay	Notary Pay	NPP
Educational Pay	Paramedic Pay	PPP
Educational Pay	Peace Officer Standard Training (POST) Certificate Pay	POS
Educational Pay	Reading Specialist Premium	RSP
Educational Pay	Recertification Bonus	RRB
Educational Pay	Special Class Driver's License Pay	SCD
Educational Pay	Undergraduate/Graduate/Doctoral Credit	UGD
Incentive Pay	Bonus	BON
Incentive Pay	Dictation/Shorthand/typing Premium	DST
Incentive Pay	Longevity Pay	LLP
Incentive Pay	Management Incentive Pay	MIP
Incentive Pay	Marksmanship Pay	MKP
Incentive Pay	Master Police Officer	MPO
Incentive Pay	Off-Salary-Schedule Pay	OSP
Incentive Pay	Physical Fitness Program	PFP
Incentive Pay	Value of Employer Paid Member Contributions	VEP
Premium Pay	Temporary Upgrade Pay	TUP
Special Assignment Pay	Accountant Premium	AAP

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Administrative Secretary Premium	ASP
Special Assignment Pay	Aircraft/Helicopter Pilot Premium	APP
Special Assignment Pay	Asphalt Work Premium	AWP
Special Assignment Pay	Audio Visual Premium	AVP
Special Assignment Pay	Auditorium Preparation Premium	APR
Special Assignment Pay	Bilingual Premium	BBP
Special Assignment Pay	Branch Assignment Premium	BAP
Special Assignment Pay	Canine Officer/Animal Premium	COA
Special Assignment Pay	Cement Finisher Premium	CFP
Special Assignment Pay	Circulation Librarian Premium	CLP
Special Assignment Pay	Computer Operations Premium	COP
Special Assignment Pay	Confidential Premium	CCP
Special Assignment Pay	Contract Administrator Coordinator Premium	CAC
Special Assignment Pay	Crime Scene Investigator Premium	CSI
Special Assignment Pay	Critical Care Differential Premium	CCD
Special Assignment Pay	D.A.R.E. Premium	DAP
Special Assignment Pay	Detective Division Premium	DDP
Special Assignment Pay	Detention Services Premium	DSP
Special Assignment Pay	DUI Traffic Officer Premium	DTO
Special Assignment Pay	Extradition Officer Premium	EOP
Special Assignment Pay	Fire Inspector Premium	FIP
Special Assignment Pay	Fire Investigator Premium	FIN
Special Assignment Pay	Fire Protection Assignment Premium	FPA
Special Assignment Pay	Fire Staff Premium	FSP
Special Assignment Pay	Flight Time Premium	FTP
Special Assignment Pay	Float Differential Premium	FDP
Special Assignment Pay	Front Desk Assignment (Jail)	FDA
Special Assignment Pay	Fugitive Officer Premium	FOP
Special Assignment Pay	Gang Detail Assignment Premium	GDA
Special Assignment Pay	Gas Maintenance Premium	GMP

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Grading Assignment Premium	GAP
Special Assignment Pay	Hazard Premium	HZP
Special Assignment Pay	Heavy/Special Equipment Operator	HSE
Special Assignment Pay	Height Premium	HHP
Special Assignment Pay	Housing Specialist Premium	HSP
Special Assignment Pay	Juvenile Officer Premium	JOP
Special Assignment Pay	Lead Worker/Supervisor Premium	LWP
Special Assignment Pay	Library Reference Desk Premium	LRD
Special Assignment Pay	MCO Instructor Premium	MCI
Special Assignment Pay	Motorcycle Patrol Premium	MOP
Special Assignment Pay	Mounted Patrol Premium	MMP
Special Assignment Pay	Narcotic Division Premium	NDP
Special Assignment Pay	Paramedic Coordinator Premium	PCP
Special Assignment Pay	Park Construction Premium	PPC
Special Assignment Pay	Park Maintenance/Equipment Manager Premium	PMM
Special Assignment Pay	Parking Citation Premium	PCC
Special Assignment Pay	Patrol Premium	PAP
Special Assignment Pay	Plumber Irrigation System Premium	PIS
Special Assignment Pay	Police Administrative Officer	PAO
Special Assignment Pay	Police Investigator Premium	PIP
Special Assignment Pay	Police Liaison Premium	PLP
Special Assignment Pay	Police Polygraph Officer	PPO
Special Assignment Pay	Police Records Assignment Premium	PRA
Special Assignment Pay	Range master Premium	RMP
Special Assignment Pay	Refugee Arrival Cleanup Premium	RAC
Special Assignment Pay	Refuse Collector Premium	RCP
Special Assignment Pay	Safety Officer Training/Coordinator Premium	SOT
Special Assignment Pay	Sandblasting Premium	SPP
Special Assignment Pay	School Yard Premium	SYP
Special Assignment Pay	Search Pay Premium	SEP

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Severely Disabled Premium	SDP
Special Assignment Pay	Sewer Crew Premium	SCP
Special Assignment Pay	Shift Differential	SDD
Special Assignment Pay	Solo Patrol Premium	SSP
Special Assignment Pay	Sprinkler and Backflow Premium	SBP
Special Assignment Pay	Street Lamp Replacement Premium	SLR
Special Assignment Pay	Tiller Premium	TIP
Special Assignment Pay	Tire Technician Premium	TTP
Special Assignment Pay	Traffic Detail Premium	TDP
Special Assignment Pay	Training Premium	TPP
Special Assignment Pay	Tree Crew Premium	TCP
Special Assignment Pay	Utility Systems Operation Premium	USO
Special Assignment Pay	Water Certification Premium	WCP
Statutory Items	Fair Labor Standards Act (FLSA)	FLS
Statutory Items	Holiday Pay	HPP
Statutory Items	Uniform Allowance	UAA

Appendix B – Comparison of Field Values to Legacy Field Values

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
1	Service Center's CalPERS ID	The Service Center's CalPERS ID is a unique identifier created by the new system once the service center becomes an approved business partner.	Non-existent	Yes
2	Employer's CalPERS ID	The Employer's CalPERS ID is a unique 10-digit identifier created by the new system once the employer becomes an approved business partner. This unique identifier replaces the Employer/Unit Code.	Employer Code	Yes
3	Report Period Begin Date	Payroll period start date for earned period reports	Service Period Month Service Period Year Service Period Type Code	Yes
4	Report Period End Date	Payroll period end date for earned period reports	Service Period Month Service Period Year Service Period Type Code	Yes
5	Payroll Schedule Type	The payroll schedule type of the report	Non-existent. Payroll reports were reported using service period type codes.	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
6	Program Type	<p>The program type determines whether information is being reported for Retirement or Supplemental Income Plan.</p> <p><u>Program Types:</u></p> <ul style="list-style-type: none"> • California Public Employees' Retirement System (PERS) • Judges' Retirement System (JRS) • Legislators' Retirement System (LRS) • Judges' Retirement System II (JRS II) • Supplemental Income Plan (SIP) 	Non-existent - Payroll reports for different programs are reported in a different file.	Yes
7	Record Type	<p>Identifies the type of record within the XML file</p> <p><u>Record Types:</u></p> <ul style="list-style-type: none"> • Payroll Record • Service Credit Purchase Deduction Record • Deduction for Overpayment Receivable • Supplemental Income Plan Deduction Record 	<p>Contribution codes are used to identify regular payroll records and service credit purchase records.</p> <p>The option to report SIP or Deduction for Overpayment Receivable does not exist today.</p>	Yes
8	Record Type Count	Total number of records per record type within payroll report	Total Record Count	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
9	Record Type Total	<p>Sum of pre-tax and after-tax contributions and deductions per record type</p> <p><u>Contribution/Deduction Types:</u></p> <ul style="list-style-type: none"> • Taxed Member Paid Contribution/Deduction • Tax Deferred Member Paid Contribution/Deduction • Tax Deferred Employer Paid Member Contribution • Survivor Contribution (Only for PERS) • Survivor Contribution - Spouse (Only for Judges) • Survivor Contribution - Children (Only for Judges) • Taxed Member Paid Additional Contribution • Tax Deferred Employer Paid Additional Contribution • Service Credit Purchase Deduction • Overpayment Receivable Deduction • Supplemental Income Plan Taxed Member Paid Contribution/Deduction • Supplemental Income Plan Tax Deferred Member Paid Contribution/Deduction • Supplemental Income Plan Tax Deferred Employer Paid Member Contribution 	Non-existent	Yes
10	SIP Plan ID	Unique identifier assigned to employer by third-party administrator for the Supplemental Income Plan	Non-existent	Yes
11	SIP Count	Total number of records per Supplemental Income Plan	Non-existent	Yes
12	SIP Total	Sum of contributions per plan type	Non-existent	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
13	Test Report	Test report identifier used for testing purposes	Non-existent	Yes
14	Report Type	<p>Type of report being submitted</p> <p><u>Report Types:</u></p> <ul style="list-style-type: none"> • Payroll - Earned Period Report • Payroll – Adjustment Report • Payroll – Gap Report • Supplemental Income Plan- Earned Period Report • Supplemental Income Plan – Adjustment Report 	<p>Within a payroll file today, there is a Regular payroll indicator and a Special payroll indicator. The Special payroll indicator represents a payroll adjustment.</p> <p>The option to create a supplemental income plan report or gap report does not exist today.</p>	Yes
15	Participant's CalPERS ID	The Participant's CalPERS ID is a unique 10-digit identifier created by the new system during enrollment and it will replace a member's Social Security Number.	SSN	Yes
16	First Name	Member's first name	First Initial	Yes
17	Middle Name	Member's middle name	Middle Initial	Yes
18	Last Name	Member's last name	Last Name	Yes
19	Record Period Begin Date	Earned period start date for record being reported	Service Period Month Service Period Year Service Period Type Code	Yes
20	Record Period End Date	Earned period end date for record being reported	Service Period Month Service Period Year Service Period Type Code	Yes
21	Payroll Record Memo	A memo line provided by employer as a reference field	Non-existent	Yes
22	Division's CalPERS ID	The division's CalPERS ID is the CalPERS ID of the division where the participant works	Unit Code	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
23	Appointment ID	The Appointment ID represents the position into which an employee has been hired.	Coverage Groups	Yes
24	SIP Plan ID	The SIP Plan ID is a unique identifier assigned to an employer by a third-party administrator for the Supplemental Income Plan.	Non-existent	Yes
25	Pay Rate Type	Identifies hourly, daily or monthly pay rate	Pay Code	Yes
26	Pay Rate	Dollar amount for given pay rate type	Pay Rate	No
27	Type of transaction	<p>Describes transaction being reported</p> <p><u>Transaction Types:</u></p> <ul style="list-style-type: none"> • Earned Period Reporting • Prior Period Adjustment • Earned Period Non Contributory Reporting • Prior Period Non Contributory Adjustment • Retroactive Salary Adjustment • Retroactive Special Compensation Adjustment 	Non-existent - It replaces contribution codes	Yes
28	Reportable Earnings	Earnings reported for members as defined by CalPERS	Member Earnings	No
29	Scheduled Full-Time Days Per Week	Number of days per week considered full-time for a position	Work Schedule code	Yes
30	Scheduled Full-Time Hours Per Week	Number of hours per week considered full-time for a position	Work Schedule code	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
31	Special Compensation Category	Identifies specific Special Compensation category being reported <u>Special Compensation Categories:</u> <ul style="list-style-type: none"> • Incentive Pay • Educational Pay • Premium Pay • Special Assignment Pay • Statutory Items 	Non-existent	Yes
32	Special Compensation Type	Identifies specific Special Compensation type being reported	Non-existent	Yes
33	Special Compensation Amount	Specified dollar amount for Special Compensation	Reported with pay code 09 and contribution codes 06 or 16	Yes
34	Taxed Member Paid Contribution/Deduction	After-tax contribution/deduction amount paid by member	Contribution amount reported with one of the following contribution codes: 01,02,03,04,05,06 There is no distinction between member paid contributions and employer paid contributions.	Yes

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
35	Tax Deferred Member Paid Contribution/Deduction	Pre-tax contribution/deduction amount paid by member	Contribution amount reported with one of the following contribution codes: 11,12,13,14,15,16 There is no distinction between member paid contributions and employer paid contributions.	Yes
36	Tax Deferred Employer Paid Member Contribution	Pre-tax contribution amount paid by employer	Contribution amount reported with one of the following contribution codes: 11,12,13,14,15,16. There is no distinction between member paid contributions and employer paid contributions.	Yes
37	1959 Survivor Contribution (Only for PERS)	The 1959 survivor benefit contribution amount paid by member	Survivor Contribution Amount	No
38	Survivor Contribution - Spouse (Only for Judges)	Survivor contribution (spouse) amount paid by member	Non-existent	Yes
39	Survivor Contribution - Children (Only for Judges)	Survivor contribution (children) amount paid by member	Non-existent	Yes
40	Taxed Member Paid Additional Contribution	After-tax additional contribution amount paid by member	Contribution amount reported with a contribution code 08	No
41	Tax Deferred Employer Paid Additional Contribution	Pre-tax additional contribution amount paid by employer	Contribution amount reported with contribution code of 09	No

#	my CalPERS Field Name	Definition	Equivalent Current Payroll File Field Name	Change?
42	Total Hours Worked	Total number of hours a CalPERS' Retiree has worked during a reported period	Non-existent	Yes
43	After Tax Loan Payment	The taxed member paid loan payment contributions for the reported period	Non-existent	Yes

Appendix C – Report, Record and Transaction Types

LONG NAME	DESCRIPTION	Code Value
Payroll - Earned Period Report	The report type used to report current earned period payroll records. This report can also include adjustment records for prior periods (PPA or PPN), retroactive salary adjustments (RSA), or retroactive special compensation (RSC). SIP records cannot be reported within a Payroll report.	REG
Payroll – Adjustment Report	The report type used to report adjustments/corrections for payroll. Regular earned period (EPR or EPN) records and SIP records cannot be reported within an Adjustment Report.	ADJ
Payroll – Gap Report	The report type used to report payroll when there is a gap in the reporting schedule due to a payroll schedule frequency change (i.e. semi-monthly to bi-weekly). SIP records cannot be reported within a GAP report	GAP
Supplemental Income Plan – Earned Period Report	The report type used to report Supplemental Income Plan deductions. This report can also be used to report SIP adjustment records. Regular payroll records cannot be included within a SIP report.	SIP
Supplemental Income Plan – Adjustment Report	The report type used to report adjustments/corrections to Supplemental Income Plan deduction. Regular earned period SIP records and payroll records cannot be reported within the SIP adjustment report.	SAJ

Mapping Payroll XML Dependencies

Report Types					Record Types			
#	LONG NAME	SHORT NAME	CODE VALUE	DESCRIPTION	REF1	REF2	REF3	REF4
					Payroll Record	Service Credit Purchase	Deduction for Overpayment Receivable	Supplemental Income Plan
1	Payroll - Earned Period	Regular Payroll	REG	The report type for regular payroll report which is reported for earned period.	Y	Y	Y	N
2	Payroll - Adjustments	Payroll Adjustment	ADJ	The report type for adjustments/corrections made to a payroll.	Y	Y	Y	N
3	Payroll - Gap	Gap	GAP	The report type to report payroll for a gap in the reporting schedule.	Y	N	N	N
4	Supplemental Income Plan- Earned Period	SIP-Earned Period	SIP	The report type for supplemental income plan deductions which is reported for earned period	N	N	N	Y
5	Supplemental Income Plan - Adjustments	SIP- Adjustments	SAJ	The report type for adjustments/corrections made to a supplemental income plan deduction.	N	N	N	Y

Transaction Type Guidelines for Report Types

Report Type	REG	Record Type			
		PAY	SCP	OPR	SIP
Transaction Type (Only needed for record type of PAY. Also SIP record type should not be present in the report type of REG / ADJ)		EPR			
		EPN			
		PPA			
		PPN			
		RSA			
		RSC			

Report Type	ADJ	Record Type			
		PAY	SCP	OPR	SIP
Transaction Type (Only needed for record type of PAY. Also SIP record type should not be present in the report type of REG / ADJ)					
		PPA			
		PPN			
		RSA			
		RSC			

Report Type	GAP	Record Type			
		PAY	SCP	OPR	SIP
Transaction Type (Gap report should have only earned period record.)		EPR			
		EPN			

NOTE – The report types of SIP (Supplemental Income Plan) and SAJ (Supplemental Income Plan Adjustment) utilize the record type of SIP but do not use transaction types.

Transaction Type Guidelines for Record Types

Record Types				Transaction Types					
#	LONG NAME	CODE VALUE	DESCRIPTION	EPR	EPN	PPA	PPN	RSA	RSC
1	Payroll Record	PAY	The record type when reporting payroll contributions.	Y	Y	Y	Y	Y	Y
2	Service Credit Purchase Deduction	SCP	The record type when reporting service credit purchase deductions.	N/A	N/A	N/A	N/A	N/A	N/A
3	Deduction for Overpayment Receivable	OPR	The record type when reporting deduction for overpayment receivables.	N/A	N/A	N/A	N/A	N/A	N/A
4	Supplemental Income Plan Deduction	SIP	The record type when reporting supplemental income plan deductions.	N/A	N/A	N/A	N/A	N/A	N/A

Transaction Types, Descriptions, and Code Values

LONG NAME	DESCRIPTION	CODE VALUE
Earned Period Reporting	Current earned period contribution payroll record. This transaction type contains only positive values for reporting earnings, special compensation, and Survivor/PERS contributions. ** Affects Service Credit	EPR
Prior Period Adjustment	Adjustment to a prior period payroll record. This transaction type may be used to report both positive and negative adjustments for earnings, special compensation, or contributions. The Pay Rate must be a positive value. When modifying posted payroll, the exact pay rate amount as what was previously reported must be used. Can only be used to report one pay period at a time. ** Affects Service Credit	PPA
Earned Period No Contribution and No Service	Earned period payroll record for a Retiree or Local Alternate Retirement Plan member or reporting of earnings for overtime position. This transaction type contains only positive values for reporting earnings and special compensation. Contributions are not reported. ** No Service Credit Earned	EPN
Prior Period No Contribution and No Service	Prior period adjustment record for a Retiree or Local Alternate Retirement Plan member or reporting of earnings for overtime position. Similar to PPA, this transaction type may be used to report both positive and negative values for earnings and special compensation. Contributions are not reported. ** No Service Credit Earned	PPN
Retroactive Salary Adjustment	Captures base salary retroactive salary increases for one or more prior posted periods. When multiple periods are reported, the system will separate the records based on the record begin/end date reported. Only contains positive pay rate increases and the difference in reported earnings. Negative values can only be used to reverse a prior posted RSA record. If reducing pay rate or earnings from a prior posted period, employers are required to use PPA. ** Does not Affect Service Credit	RSA
Retroactive Special Compensation Adjustment	Used to report or update positive Special Compensation values for one or more prior periods. RSC transaction types cannot be used to report negative adjustments. If reducing the amount of special compensation previously reported, employers are required to use PPA. Pay Rate Type, Pay Rate, and Scheduled Full-Time Hours Per Week fields are required for this transaction type. ** Does not Affect Service Credit	RSC

Appendix D – Employer Reporting Schedule Type Code Table

LONG NAME	DESCRIPTION	CODE VALUE
Monthly	This is the schedule type used to report the service period which spans for one month.	MON
Semi-Monthly	This is the schedule type used to report the service period which that begins on the 1st of the month and ends on the 15th of the month, followed by another service period on the 16th of the month through the last day of the month.	SEM
Bi-Weekly	This is the schedule type used to report the service period of 14 days.	BIW
Quadri-Weekly	This is the schedule type used to report the service period of 28 days.	QUW
GAP	This is the schedule type used to span the period between a schedule that is being terminated and the schedule that will replace it.	GAP
Pre-Defined	This is the schedule type used by all employers reported by SCO. The schedule is created by SCO loaded into PSR.	PDE